



ZERO HARM

SIG HEALTH, SAFETY & ENVIRONMENT

The Following is to be used to answer questions found on most Supplier Vendor Questionnaire:
SIG UK & Ireland –

Insurance:

Q1: Please provide your insurance Details

	Insurer	Policy No:	Limit of Indemnity	Expiry Date
Employers Liability	AIG Europe Ltd	20620417	£25,000,000	28/02/2017
Public Liability	AIG Europe Ltd	20620414	£15,000,000	28/02/2017
Professional Liability	AIG Europe Ltd Endurance Worldwide	0034643027 LPI105938902	£10,000,000	30/06/2017
Fleet	AIG Europe Ltd	20620357	£20,000,000	28/02/2017

Health & Safety:

Q2. Does your company participate in CHAS or any other SSIP Scheme?

Only our SIG Offsite Business participate in CHAS

Q3. If you employ more than 5 employees does your company have a written Health & Safety Policy (if yes, please provide a copy)

Yes

Q4. Is your Company OHSAS:18001 Accredited (if yes provide a copy)

Yes

Q5. Who is it accredited by?

Intertek

Q6. When was your first accredited?

2006

Q7. When does your certificate Expire

April 2018

Q8. When was your Health & Safety Policy last reviewed?

April 2015

Q9. Who has overall responsibility for Health & Safety Matters?

Kevin Moore – Group Health, Safety & Environmental Manager

Q10. What are their qualifications?

NEBOSH General Certificate

Q11. Who has Day to Day responsibility?

Branch Managers are responsible for the day to day health and safety within their sites.

Q12. Do you have a Drugs and Alcohol Policy?

Yes



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Accident Reporting:

Q13. Describe your procedures for recording and investigating accidents & incidents?

We have an externally hosted system where branch managers can log the accidents & incidents; these are flagged up to the HS&E team via email alert. Minor incidents are investigated at branch level; with serious either in nature of the injury or potential investigated by one of our Regional Health, Safety & Environmental Managers.

Q14. Please provide details of the number of HSE Reportable Accidents your company has had in the past 3 years

	Fatality	Major	>3 Day	>7 Day
2015	0	10	19	37
2014	0	14	16	38
2013	0	19	16	42

Q15. Please provide the Rates for:

	Average Number of Employees	Accident Incident Rate RIDDOR Per 1000 Employees	Accident Frequency Rate RIDDOR Per 100,000 Hours Worked	Accident Frequency Rate All Lost Time Per 100,000 Hours Worked
2015	4967	9.46	0.52	1.35
2014	4852	10.71	0.58	1.49
2013	4930	12.37	0.69	1.52



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Health & Safety Training:

Q16. Do you have an ongoing training program for employees (if yes please describe)

Yes: All new staff also undergo a Health & Safety Induction. Senior management attend external IOSH Managing Safely training programmes. SIG's directly employed Health & Safety Trainer delivers a Bespoke RoSPA accredited Modular Health & Safety Training programme for Managers and Supervisor along with a range of workshops including: 'Working Safely', 'Supervising Safely', 'Manual Handling' and Work at Height'.

Workforce Involvement:

Q17. Do you have a formal process for consulting with your workforce on Health & Safety Matters? (if yes provide details)

Yes, we have quarterly health and safety meetings in each branch which are recorded on our Internal SHE27 form.

Environmental Management:

Q18. Does your company have a written Environmental policy?

Yes, SIG has an integrated Health, Safety and Environmental Policy

Q19. Is your company BS EN ISO 14001:2004 Accredited?

Yes

Q20. Who is accredited by?

Intertek

Q21. When was your first accredited?

2006

Q22. When does your certificate Expire

April 2018

Q23. When was your Environmental System Last Reviewed?

April 2015

Q24. Who has overall responsibility for Environmental matters?

Kevin Moore – Group Health Safety & Environmental Manager

Q25. What are their qualifications?

Associate Certificate in Environmental Management

Q26. Who has day to day responsibility for Environmental matters?

The Branch Managers have day to day responsibility.



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Enforcement Actions:

Q27. Please provide details of the number of Health & Safety Notices/Prosecutions your company has had in the past 3 years

	Prosecution	Prohibition	Improvement
2015	0	1	0
2014	0	0	0
2013	0	0	1

Q28. Please Give Details

Level	Number	Date	Year	Division	Subject
Prohibition Notice	PTW217APRIL15/01	07-Apr-15	2015	Exteriors	Failure to take sufficient steps to prevent a fall from height
Improvement Notice	304473463	16-Jan-13	2013	SIGD	Breach of Management of Health and Safety at Work Regs. - Inadequate Traffic Management

Q29. Please provide details of the number of Environmental Notices/Prosecutions your company has had in the past 3 years

	Prosecution	Prohibition	Improvement
2015	0	0	0
2014	0	0	0
2013	0	0	0

Q30. Please Give Details

Level	Number	Date	Year	Division	Subject