

SIG Distribution
Adsetts House
16 Europa View
Sheffield Business Park
Sheffield
S9 1XH

sigdistribution.co.uk

24 March 2020

Dear Customer

IMPORTANT UPDATE – COVID19

We are writing to update you following the announcement made on 23rd March by the UK Prime Minister; and the further guidelines the government have put in place to tackle the spread of the Covid-19 virus.

These measures include, that individuals should, wherever possible remain in their homes and only leave for limited purposes, including travelling to and from work, **where that work cannot be done from home.**

We at SIG are closely monitoring the situation and shall continue to act in line with government advice. Unlike the non-essential goods stores which will be closed from today and the bars and restaurants who have already closed their doors, we provide an essential service to many of our customers.

Therefore, we will continue to provide this service, responsibly, unless the government deems it necessary to extend these restrictions to include our industry. Many of our employees are now working from home and only those individuals who are essential to be in the workspace will make the journey into work, acting responsibly and adhering to the government guidance on social distancing and hygiene.

From today we will be further tightening the controls around our trade counter collection services, but we will continue to take orders and make deliveries. During these challenging times we are committed, to support you, for as long as it is safe to do so.

The safety and wellbeing of our staff, customers, suppliers and their families remains our primary focus, therefore as the situation changes, we will continue to keep you informed. Until then, please be safe, follow the government guidelines and let's support each other through these coming weeks.

Best regards

Andrew Flower
Managing Director – SIG Distribution